

TIME THEFT

6 WAYS EMPLOYEES STEAL YOUR TIME.

Employee Time Theft Is On The Rise ...
Find out how people are stealing time.

Time theft is a huge issue for employers today, costing billions of pounds in lost productivity annually. Time thieves can get creative in how they avoid work.

Here are the top 6 ways that employees commit time theft:

1. Beat the (Time) Clock

It's not uncommon for employees to fudge their time or round down their minutes when completing paper timesheets. Some employees even find ways around electronic timekeeping systems.

2. Buddy Punching

Buddy punching is a big problem for many employers—even those with time clocks. It's often as easy as one employee giving his swipe card to a pal so she can punch in on his behalf.

The problem is even worse for employers that track time via paper timesheets, as it's very easy for one employee to sign in for a friend.

3. Long Lunches and Extended Breaks

Extending authorised meal times and breaks is another common form of time theft. Particularly costly are smoke breaks. According to a recent study by a top University, each smoker costs employers an average of £370.00 more than non-smokers, largely due to additional breaks and lost productivity.



UK TIME SOLUTIONS

Factory Road, Blaydon, Tyne & Wear, NE21 5RY

(t) 0191 414 4241 (e) sales@netr.co.uk

TIME THEFT

6 WAYS EMPLOYEES STEAL YOUR TIME.

4. "Goofing Off"

Employees face a wide variety of temptations throughout the workday, which can amount to lost work time. This includes:

- *Too much socialising*
- *Excessive personal phone calls*
- *Unauthorised or extended breaks*
- *Excessive bathroom breaks*

5. Swipe Card Shenanigans

Time clock swipe cards are supposed to be a time-tracking tool. Ironically, some employees use their swipe cards as a tool for not being tracked.

If you're using time clocks with swipe cards, your managers probably hear plenty of this:

"I forgot my swipe card."

"I lost my swipe card."

"I didn't commit time theft, the time clock just wouldn't take my swipe card."

"So-and-so lost their time card, so I loaned them mine."

6. Hide and Seek

When employees are on the move—drivers, landscapers, home health aides, for example—it's especially difficult to know if they're really where they're supposed to be. If you don't have checks and balances in place, it's easy for workers to disappear off the radar. Often, employers don't find out until a customer complains, or it becomes painfully clear that the work isn't getting done.

If you recognise any of the above, your business could be suffering due to "time theft" at UK Time Solutions we have a range of solutions to eliminate time theft and increase productivity and profitability.

CONTACT US TODAY AND STAMP OUT TIME THEFT FROM YOUR BUSINESS!

UK TIME SOLUTIONS
Factory Road, Blaydon, Tyne & Wear, NE21 5RY
(t) 0191 414 4241 (e) sales@netr.co.uk